



**AMERICAN CONSULATE GENERAL
Regional Procurement Support Office**

Siesmayer Strasse 21
60323 Frankfurt am Main
Germany

Tel: (49) 69 7535 3300

Fax: (49) 69 7535 3337

E-mail: frn-rpso-mb01@state.gov

May 12, 2003

PRE-PROPOSAL NOTICE / MARKET SURVEY

GERMANY WIDE RELOCATION AND HOUSING MAINTENANCE / ADMINISTRATION SERVICES

Ladies and Gentlemen,

The Regional Procurement Support Office (RPSO) in Frankfurt, Germany intends to issue an Indefinite Delivery Indefinite Quantity Type Contract for

**GERMANY WIDE SERVICES FOR
RELOCATION,
HOUSING MAINTENANCE AND ADMINISTRATION**

This contract will be for 1 (one) calendar year with options for 4 (four) separate additional years.

If your company is qualified to perform the above services and interested in this project, please send us your full profile including but not limited to company size, experience, current projects and a full list of services provided. Please mail your package to the above address, ATTN: Chris Heck as soon as possible.

The ensuing solicitation package will only be available in the English language. The project manager(s) will need to be knowledgeable in written and spoken English. Interested companies are required to possess all appropriate permits and licenses to perform in Germany.

This requirement will be competed utilizing full and open competition procedures.

Sincerely,

Walter R. Cate
Director, RPSO